

## ANNUAL REPORT CHECKLIST

AGENCY NAME \_\_\_\_\_

REPORTING FOR YEAR OF \_\_\_\_\_

DATE FILED \_\_\_\_\_

☐ **Annual Report of Controlled Business Transactions**

Utah Administrative Code (U.A.C.) R590-136-5

☐ **Annual Report, Financial Condition, Transactions and Affairs**

Utah Administrative Code (U.A.C.) R590-136-4

- ☐ Balance Sheet
- ☐ Income Statement
  - Title
  - Escrow
- ☐ Expense Statement
  - Title
  - Escrow
- ☐ Profit & Loss Statement
- ☐ Report Signed by Authorized Signatory

☐ **Reserve Fund Report**

- ☐ Gross income received from title insurance business \_\_\_\_\_
- ☐ Deposit required, 1% of gross income \_\_\_\_\_
- ☐ All deposits made and dates of deposits
- ☐ Reserve fund account number and depository institution name and address
- ☐ Balance after last deposit
- ☐ Copies of account statements
- ☐ Reporting period \_\_\_\_\_
- ☐ Report Signed by Authorized Signatory

☐ **Fidelity Bond or Professional Liability Insurance Policy or Other Equivalent Approved by Commissioner.**

Utah Administrative Code (U.A.C.) R590-136-4(B)